



GENERAL SCHOOL RULES

VISION

Catherine McAuley School is a Catholic Faith community which promotes and celebrates excellence in education.

A spirit of reconciliation is encouraged through our experience of faith, growth and unity.

We endeavour to prepare children for a life that is lived in justice, dignity and mutual respect.

The aim of Catherine McAuley School is to guide students towards a development of **self-discipline** and **personal responsibility**. It is a basic belief at our school that each person will be treated with respect, dignity and courtesy. This belief is in accordance with our general school rules.

1. School commences at 8:55am daily and ends at 2:57pm. Classrooms will be opened at 8:55am. Students are not permitted in the classrooms without teacher supervision. Students still at school after 3:20pm are to be taken to the Front Office where office staff will contact parents/caregivers or emergency contacts. Students are not to be left unsupervised at any time.
2. Students and their parents/caregivers are required to use designated entrance areas to the school. Pedestrian crossings must be used when crossing the road at all times. The staff car park is not permitted for picking up or dropping off students, therefore there should be no pedestrians walking in this area. The school gate will be opened at 8:30am and closed at 9:15am and remain closed until 2:45pm.
3. Students are not permitted to be in school grounds prior to 8:30am and after 3:20pm, unless supervised by an adult. Before and after school care is available and parents/caregivers are encouraged to use this service.
Before school students may play in the courtyard area.
After school students must stay in the supervised designated area while waiting to be picked up. **Students are not permitted to play on school equipment before and after school.**
4. Correct school uniform must be worn at all times. Students are expected to show pride in their appearance as a student of Catherine McAuley and to abide by the school's uniform policy.
5. Students cycling, skating or scootering, to school must dismount their transport upon entering school property and walk to the bike racks to secure their vehicles.
6. Students are required to wear a hat in all four terms at play, sport and fitness times. Students without a hat are required to sit in designated shaded areas during outdoor activities.

7. Personal belongings such as, electronic games, CD players, ipods, sports equipment or toys are not to be brought to school. Items for school news are to be stored in a designated area in the classroom and are not to be taken outside the classrooms.
8. Students are encouraged not to bring mobile phones to school. If a mobile phone is brought to school, students must leave phones at the Front Office upon entering the school grounds. Details of phone and number must be recorded upon leaving phone in the office.
Mobile phones are not to be kept in school bags or with students. If students do not observe this they will be taken immediately and returned via Front Office at end of next school day.
9. Students must seek permission to go to the Front Office.
10. Students are expected to walk on pathways at all times.
11. Students do not need large amounts of spending money at school. We recommend that \$3.00 is ample in addition to lunch order money.
12. Students are expected to respect their own property as well as that of the school and other people. Vandalism or deliberate mistreatment of school equipment and school grounds will not be tolerated and will be dealt with accordingly by the Principal.
13. Students, parents/caregivers and visitors are expected to display a courteous manner to all members of the school community.
14. Parent/Caregiver volunteers must complete and present an approved Professional Standards Office Catholic Police Check Clearance Letter before commencing any volunteer work within the school.

REVIEWED: January 2009

REVIEW DATE: 2012